



# **Ayles**

## **Natural Landscaping Ltd.**

*The Natural Approach*

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Canada E1B 5G5

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[www.aylesnaturallandscaping.com](http://www.aylesnaturallandscaping.com)

**Team Player Employment Application**  
**Our Biggest Asset are the RIGHT People**

**Mission**

**“Building Relationships into your Landscape”**

**Vision**

**“To Positively Impact our Clients and the Environment  
through our Team of Landscape Professionals”**

**Core Values**

**P-R-A-I-S-E**



## JOB INFORMATION

Position preferred:     Laborer     Clerical     Operator     Group Leader/Foreman

Expected Rate of pay: \_\_\_\_\_ Date available: \_\_\_\_\_

Are you currently employed?  Yes  No

If yes, may we refer to your current employer?  Yes  No

Have you ever worked for **Ayles Natural Landscaping Ltd.** before?  Yes  No

If yes, When: \_\_\_\_\_ Position: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Applying for:     Full time     Part time     Sub-Contracting     Seasonal  
 Summer Placement     Other: \_\_\_\_\_

What are your expected weekly hours of work? \_\_\_\_\_

Do you have a reliable means of transportation?  Yes  No

## EDUCATION

	School / Address	Date Graduated	Major / Minor	Degree
High School				
College				
University				
Technical				

Special Skills or Training:

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**WORK HISTORY / EXPERIENCE**

	Employer	Position	Start Date	End Date
1.				
2.				
3.				
4.				
5.				

Please utilize the following space for any additional information in which you may feel would contribute to your overall success for the position applied.

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**REFERENCES** (Do not list relatives)

	Name & Address	Telephone	Years Known
1.			
2.			
3.			
4.			

Have you ever been convicted of a crime (Excluding Traffic or Minor Violations)?  Yes  No  
 If yes, Please explain: \_\_\_\_\_

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It is standard procedure to perform a criminal record check prior to any offer of employment.

### MEDICAL INFORMATION

**Ayles Natural Landscaping Ltd.** requires that each employee is physically qualified to perform the tasks required by the job. As a condition of employment each employee may be required to take a physical examination as necessary for the safety and welfare of the employee or fellow employees.

Do you have any disabilities?  Yes  No

If yes, Please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been compensated for a work related injury?  Yes  No

If yes, Please explain: \_\_\_\_\_  
\_\_\_\_\_

Are you currently, or have you in the last 6 months been in the care of a physician?  Yes  No

If yes, Please explain: \_\_\_\_\_  
\_\_\_\_\_

**Ayles Natural Landscaping Ltd.** requires that each employee is free from the effects of drugs or alcohol while performing the tasks required by the job. As a condition of employment, each employee may be required to take a drug screening test at the time of employment, or at any other time at the discretion of the company. Each applicant must also answer and agree to the following:

I have taken the following prescription or non-prescription drugs during the past 30 days:

\_\_\_\_\_

I hereby consent to a pre-employment drug and alcohol screening test, if requested, and certify that, to the best of my knowledge, the foregoing answers are complete and correct. I understand and agree that any omission of this record may be cause for disqualification of my application, or termination. Furthermore, if employed, I hereby authorize **Ayles Natural Landscaping Ltd.** to require me to take drug and alcohol screening tests in accordance with the current Company policy covering drug and alcohol abuse. I understand that my refusal to take drug screening tests as required by the current Company policy shall result in my immediate discharge.

X

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

## PERSONNEL QUESTIONNAIRE

1. What type of work did you do in your last job?

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2. Why did you leave your last job?

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3. What would you change about your previous supervisor's management style?

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4. What would you like to be doing 3 years from now?

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5. What are your strong points as related to the workplace?

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6. List the specific skills you have as related to the job you are applying for?

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7. Are there any restrictions on the hours you are available to work?

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8. Place check the box next to the type of work in which you are most experienced with (maximum of 2):

- |   |  |
|---|--|
| <input type="checkbox"/> Landscape Maintenance  | <input type="checkbox"/> Construction Labor              |
| <input type="checkbox"/> Landscape Installation | <input type="checkbox"/> Construction Equipment Operator |
| <input type="checkbox"/> Other (specify): _____ |  |

9. What specific types of equipment are you experienced with?

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10. Do you have a current New Brunswick Driver License?  Yes  No

Licence #: \_\_\_\_\_ Driving Class: \_\_\_\_\_

11. Using the space below in 75 words or less describe how you think M&M candies are made:

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12. Do you feel that you are a team player and if so describe yourself:

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Thank You.

**STATEMENT AND SIGNATURE**

In Completing and submitting this application I understand and agree: That any misstatement of facts will be sufficient reason for immediate withdrawal of this application or, in the event of employment, be cause for termination. That my previous employers may be asked for information concerning my employment, character, ability and experience. That no question on this application has been answered in such a manner as to disclose my sex, race, color, religion, or national origin. That if employed , I may be required to furnish proof of age by birth certificate. I agree to abide by all rules/regulations set forth by Ayles Natural Landscaping Ltd. . That Ayles Natural Landscaping Ltd. shall be entitled to receive reports concerning injury or illness from attending physicians and/or practitioners in which Ayles Natural Landscaping Ltd. may find crucial to the over all performance of the position in which you are applying.

X

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Signature

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Date

## **Official Hiring Process**

- 1.  Expression of Interest**
- 2.  Resume Review**
- 3.  Application Completion and Review**
- 4.  Interview #1 with Business/Division Manager-to determine Likeability and Values**
- 5.  Driver's Licence Copy**
- 6.  Drivers Abstract**
- 7.  Interview #2 with Operations Team – minimum 3**
- 8.  Criminal Record Check**
- 9.  Letter of Offer / Positional Contract**
- 10.  Orientation**
- 11.  PPE Sign off Sheet**

Logged By: \_\_\_\_\_